

## 210

# ORIGINAL

## STAFF

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STD. 262 (REV. 10/92)

DEPARTMENT  
OPR

11200

916-323-7646

ZIP CODE  
95814

RECEIVED  
APR 29 2009  
OFFICE OF PLANNING & RESEARCH  
ADMINISTRATIVE SERVICES

COLUMN CODE (ACCTG. USE ONLY)

CLAIM TOTAL

\$

\$91.30

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

Attended Survive and Thrive Conference Tour 2009.  
Attended Disaster Corps Program Coordinator Meeting.

112) NORMAL WORK HOURS

(13) PRIVATE VEHICLE LICENSE NUMBER

4vbd289

(14) MILEAGE RATE CLAIMED

AGENCY ACCOUNTING OFFICE  
USE ONLY

PAID BY REVOLVING FUND CHECK NUMBER

\$0.55

THEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If privately owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753, and 0754 pertaining to vehicle safety and seat belt usage.

(15) CLAIMANT'S SIGNATURE

DATE \_\_\_\_\_

4.27.09

(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT

DATE \_\_\_\_\_

DATE 4.27.09

(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse)

DATE \_\_\_\_\_